



**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION
September 11, 2023**

The Board of Education of the Artesia Public School District met in regular session in the Lowell M. Irby Board Room, at 6:00 p.m.

CALL TO ORDER — Mr. Bowman, Board President, called the meeting to order at 6:00 p.m.

ROLL CALL — A Roll Call was taken with the following members present:

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| JEFF BOWMAN | President |
| DAVID CONKLIN - ABSENT | Vice President |
| KRISTY CROCKETT | Member |
| BEN HARVEY | Member |
| CHERIE WIDMAYER | Secretary |

Staff attending the meeting in person included Darian Jaramillo-Superintendent, Tammy Davis-Assistant Superintendent of Elementary Education and Federal Programs, Cody Skinner-Assistant Superintendent of Operations, Clint Taylor-Director of Finance, and Mykol Horner-Secretary to the Board. Other staff members that attended in person: Mitzi McCaleb, Cari Jowers, Scott Neel, Billy Hays, JR Null, Matt Conn, Kaci Whitmire, Lynn Worley, Chanda Crandall, Marsha Molina, Nathan Ryno, Eric Greer, Mara Nunez, and Andy Olive.

PLEDGE OF ALLEGIANCE – The pledge to the United States flag and the official salute to the New Mexico flag were led by Ms. Widmayer.

APPROVAL OF AGENDA – Mr. Bowman asked for corrections, deletions, or changes to the agenda. A motion was made by Mrs. Crockett and seconded by Mr. Harvey to approve the agenda. The motion passed unanimously.

SPECIAL PRESENTATIONS/RECOGNITIONS –

The AHS Skills USA team of 3 spoke to the board about their competition in Atlanta, GA this past summer for the Skills USA National Convention. Caleb Martin and Carson Harris represented the 3-man team. Colton Crockett graduated and is at school at Wyo Tech. These young men qualified for national competition in Welding.

CONSENT AGENDA ITEMS –

- A. Minutes of the Regular Board Meeting on August 14, 2023
- B. Transportation Items – None for this meeting
- C. Auditorium Requests – None for this meeting

Mrs. Jaramillo asked the Board to approve the Consent Agenda Items. Mr. Harvey made the motion to approve the Consent Agenda Items as presented. Mr. Harvey made a motion to make the changes to the minutes and Ms. Widmayer seconded and the motion passed unanimously. There was a correction on page 2, Item C under the Assistant Superintendent of Education. The board agreed to approve the MOU Agreement with the ability of the administration and Mr. Bowman making certain additional changes as discussed.

DIRECTOR OF FINANCE REPORT

A. Mr. Taylor, concurred by Mrs. Jaramillo, asked the Board to approve the monthly Bills, the Budget Report, the Budget Adjustments, the Fund Balance Report, the Temporary Loans Report, and the Fixed Assets Report as presented. A motion was made by Ms. Widmayer, and it was seconded by Mrs. Crockett to approve the monthly Bills, the Budget Report, the Fund Balance Report, the Budget Adjustments, the Temporary Loans Report, and the Fixed Assets Report as presented. The motion passed unanimously.

B. *Seek Approval of Authorization for Superintendent of Schools to Approve Maintenance Budget Adjustments

Mr. Taylor, concurred by Mrs. Jaramillo, asked for the consideration of approval of authorization of the Superintendent of Schools to approve the Maintenance Budget Adjustment Requests which is everyday budget maintenance within appropriate budget functions in the Operating Budget Management System Uniform Chart of Accounts. Mr. Harvey made a motion to approve authorization for the Superintendent to approve maintenance budget adjustments and Ms. Widmayer seconded the motion. The motion passed unanimously.

ASST. SUPT. OF ELEMENTARY EDUCATION & FEDERAL PROGRAMS/ASST. SUPT OF SECONDARY EDUCATION REPORT

A. *Seek Approval of Service Agreement Between APS and CompHealth

Mrs. Davis, concurred by Mrs. Jaramillo, sought approval of a Service Agreement between APS and CompHealth. CompHealth is another company our district has contracted speech-language pathologists and physical therapists through in previous school years. CompHealth would be able to provide a speech-language pathologist for 15 hours a week to provide tele-therapy through December and services will be re-evaluated at that time. This would allow students in our district to receive speech-language services in accordance with IEPS. Our district has a good working relationship with CompHealth. This amount would be under the amount required for request proposals. This will be the best way to obtain services in a prompt manner. Mrs. Crockett made a motion to approve the agreement between APS and CompHealth and Ms. Widmayer seconded the motion. Motion passed unanimously.

B. Report on APS Hosting State Conferences

Mrs. Davis informed The Board that Artesia Public Schools will be hosting State Conferences this month. September 13th will be the Regional Federal Programs, and September 15th & 16th we will be hosting the NM National Board-Certified Teachers Network Conference and the LEAP workshop will be September 15th.

ASSISTANT SUPERINTENDENT OF OPERATIONS

A. *Seek Approval of a CES Proposal for Repair of Bulldog Bowl North Parking Lot

This item was not discussed due to being on the agenda for the prior meeting.

B. *Seek Approval of a Proposal from United Enterprise Builders for Scaffolding, Removal of Old Footballs and Replacement of New Footballs on the Press Box

Mr. Skinner, concurred by Mrs. Jaramillo, sought approval of a proposal from United Enterprise Builders at the cost of \$23,887.75 for scaffolding for the removal and replacement of the footballs on the press box at Bulldog Bowl. Mr. Harvey made a motion to approve the proposal from United Enterprise Builders, and Ms. Widmayer seconded the motion. This purchase will come from our SB9 funds. The motion passed unanimously.

C. *Seek Approval of a CES Quote for the Purchase and Installation of the New 20-ton HVAC Unit on Grand Heights Cafeteria

Mr. Skinner, concurred by Mrs. Jaramillo, sought approval of a CES quote at the cost of \$46,490.34 for the purchase and installation of a new 20-ton HVAC Unit on the cafeteria at Grand Heights. Ms. Widmayer made a motion to approve the CES quote for the purchase and installation of the new HVAC unit at Grand Heights and Mr. Harvey seconded the motion. This purchase will come from our SB9 account. The motion passed unanimously.

D. *Seek Approval for a TIPS Quote for Purchase and Installation of Security Cameras on 27 Buses.

Mr. Skinner, concurred by Mrs. Jaramillo, sought approval of a TIPS quote for the purchase and installation of security cameras on 27 buses at the cost of \$94,870.49. Mrs. Crockett made a motion to approve the proposal for cameras on 27 buses and Ms. Widmayer seconded the motion. This purchase will come from our HB33 account. The motion passed unanimously.

E. Construction Update

Mr. Skinner updated the Board on numerous projects in the district. They have finished the walking path at Bulldog Bowl, and it is level, smooth and looks nice. The CTE building is on track, and all is going well. The rock wall restoration at Morris Field is moving right along.

SUPERINTENDENT'S REPORT

A. Staff and Operation Items: Mrs. Jaramillo announced the following:

1. Retirement Announcements:

- Sylvia Wilson, Diagnostician, SpEd
- Delma Carrasco, Library Educational Assistant, AIS

2. Leave of Absence Announcements:

- None for this meeting

3. Resignation Announcements

- Cheryl Howell, Teacher, Grand Heights
- Leo Moreno, Crossing Guard, Central
- Cindy Bedingfield, SPED Teacher, AJHS
- Raul Martinez, ISS Educational Asst./Attendance Officer, AHS

4. Employment Announcements:

- Bianca DeLaRosa, Ed. Asst., Grand Heights
- Shelly Granado, Ed. Asst., Grand Heights
- Kierra Liles, SPED Ed. Asst., Grand Heights
- Ashley Saiz, Ed. Asst., Grand Heights
- Sara Tulk, Ed. Asst., Grand Heights
- Jeremy Imai, Crossing Guard, Central
- Maria Damian, Crossing Guard, Yeso
- Landon Ivy, Teacher, Hermosa
- Kristie Regalado, Ed. Asst., Hermosa
- Maisa Reede, Custodian, Yeso
- Luis Reyes, Auto Mechanic Teacher, AHS

Current Job Postings:

- Special Education Teacher – Artesia Junior High
- Diagnostician – Special Education Dept

- Art Teacher – Artesia Intermediate School
- Educational Asst./ In School Suspension/Attendance Officer – Artesia High School
- English Teacher – Artesia Junior High
- Speech Therapist (SLP) – Staffed by the Artesia Public Schools
- Activity Bus Drivers – Artesia Public Schools
- Crossing Guard 1.5 hours/day
- School Bus Drivers – Artesia Public Schools via Kaiser, Inc.
- Volunteer Application
- 2023-2024 Substitute Teachers – Artesia Public Schools
- 2023-2024 Substitute Cafeteria Assistants & Substitute Custodians – APS

B. New Mexico Public Education Department Updates/Legislative Updates

There were no updates for the board.

C. First Review School Board Policy Advisory 235

Mrs. Jaramillo provided the first readings of policy advisories 235, 236, and 237 provided by Policy Advisory Services. Policy advisory 235 is a new policy that pertains to School Board Elections and School Holidays. There are numerous updates in House Bill 4 that refer to changes to the Election Code, making every general and regular local election a school holiday.

D. First Review School Board Policy Advisory 236

Policy advisory 236 is an amendment to the Policy E-3100/EF- Food Services Amended Regulation E-3111/EF-R. Senate Bill 4 alters the name of the original act to the Healthy Hunger-Free Students' Bill of Rights Act and amends the act to guarantee free, healthy school meals for all students.

E. First Review School Board Policy Advisory 237

Policy advisory 237 is also an amendment to Policy J-1050/JFB Open Enrollment. Senate Bill 120 explains requirements for military families who foresee moving to any attendance area and allows a student to register in schools in that attendance area prior to establishing residence.

F. Change School Board Meeting Date

Mrs. Jaramillo sought approval to change the October board meeting to October 16th, due to there being no school on Columbus Day on October 9th. Mrs. Crockett made a motion to move the October board meeting to October 16th, and Mr. Harvey seconded the motion. The motion passed unanimously.

Mrs. Jaramillo discussed the upcoming changes to the kids walking around at Bulldog Bowl during the home football games. There are several fights taking place, and when the children are headed to watch the fights, they are knocking down their elders and causing harm to them. The students will no longer be allowed to walk around Bulldog Bowl, they will need to sit and watch the game.

9. Public Forum – None for this meeting

10. DATES TO REMEMBER

- September 22, 2023 – Early Release for Homecoming Activities
- September 25, 2023 – NMSBA Region VI Meeting in Lovington, NM

September 11, 2023

- October 16, 2023 - Next Regularly Scheduled Board Meeting, 6:00 p.m.
- October 9 – No School in Observance of Columbus Day

11. **EXECUTIVE SESSION** – None for this meeting

12. **ADJOURNMENT** — The Regular Board Meeting was adjourned at 6:59 p.m.


Cherie Widmayer, Secretary