



**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION
October 16, 2023**

The Board of Education of the Artesia Public School District met in regular session in the Lowell M. Irby Board Room, at 6:00 p.m.

CALL TO ORDER— Mr. Bowman, Board President, called the meeting to order at 6:00 p.m.

ROLL CALL— A Roll Call was taken with the following members present:

JEFF BOWMAN	President
DAVID CONKLIN	Vice President
KRISTY CROCKETT	Member
BEN HARVEY	Member
CHERIE WIDMAYER	Secretary

Staff attending the meeting in person included Darian Jaramillo-Superintendent, Tammy Davis-Assistant Superintendent of Elementary Education and Federal Programs, Cody Skinner-Assistant Superintendent of Operations attended online, Clint Taylor-Director of Finance, and Mykol Horner-Secretary to the Board. Other staff members that attended in person: Mitzi McCaleb, Cari Jowers, Scott Neel, Billy Hays, JR Null, Matt Conn, Kaci Whitmire, Lynn Worley, Chanda Crandall, Marsha Molina, Eric Greer, Mara Nunez,

PLEDGE OF ALLEGIANCE – The pledge to the United States flag and the official salute to the New Mexico flag were led by Mrs. Crockett.

APPROVAL OF AGENDA – Mr. Bowman asked for corrections, deletions, or changes to the agenda. Mrs. Jaramillo asked that Section 11A, Seek Approval to Authorize Lease of Mineral Interest, be removed from the agenda. A motion was made by Mr. Conklin and seconded by Ms. Widmayer to approve the agenda as amended. The motion passed unanimously.

SPECIAL PRESENTATIONS/RECOGNITONS –

Mrs. Kiemle-Davis recognized the LETRS (Language Essentials for teachers of Reading and Spelling) training recipients for their extensive training and completion of this course. They completed forty hours of live facilitated training and completed forty hours of additional course work independently and achieved an 80% or higher on every LETRS unit and posttest. These accomplishments make the teachers eligible for a reading endorsement on their teaching license. Those recognized were Tara Egeland, Patricia Heidenreich, Kayla Parrish, Dina Williams, Marsha Molina, Sarah Yost, Elisha DeHoyos, Sandra Garthwaite, and Priscilla Durant.

The Board also recognized some FFA members and their accomplishments at the 2023 New Mexico State Fair and the 2023 Eastern New Mexico State Fair. Those students were Caden Golden, Dakota Goldston, Juliane Cortese, and Makayla Monk

CONSENT AGENDA ITEMS –

- A. Minutes of the Regular Board Meeting on September 11, 2023
- B. Transportation Items – None for this meeting
- C. Auditorium Requests – None for this meeting

Mrs. Jaramillo asked the Board to approve the Consent Agenda Items. Mrs. Crockett made the motion to approve the Consent Agenda Items as presented. The motion was seconded by Mr. Harvey, and the motion passed unanimously.

DIRECTOR OF FINANCE REPORT

- A. Mr. Taylor, concurred by Mrs. Jaramillo, asked the Board to approve the monthly Bills, the Budget Report, the Budget Adjustments, the Fund Balance Report, the Temporary Loans Report, and the Fixed Assets Report as presented. A motion was made by Mrs. Crockett, and it was seconded by Ms. Widmayer to approve the monthly Bills, the Budget Report, the Fund Balance Report, the Budget Adjustments, the Temporary Loans Report, and the Fixed Assets Report as presented. The motion passed unanimously.

ASST. SUPT. OF ELEMENTARY EDUCATION & FEDERAL PROGRAMS/ASST. SUPT OF SECONDARY EDUCATION REPORT

A. *Seek Approval on Revised MOU Service Agreement with Little Castle Learning and Development Center

Mrs. Davis, concurred by Mrs. Jaramillo, sought approval of a revised MOU Service Agreement with APS and Little Castle Learning and Development Center. Mr. Harvey made a motion to approve the agreement between APS and Little Castle and Ms. Widmayer seconded the motion. Motion passed unanimously.

B. Update on Submission of Bilingual Annual Progress Report

Mrs. Davis updated The annual progress report for bilingual multi-cultural education programs has been submitted to the PED, it is a requirement each year that we report on the previous year. It has been submitted and we reported growth.

ASSISTANT SUPERINTENDENT OF OPERATIONS

A. *Seek Approval of a CES Proposal for Re-Roof Design at Artesia Junior High School

Mr. Skinner, concurred by Mrs. Jaramillo, sought approval of a CES proposal from Dekker/Perich/Sabatini in the amount of \$173,511.56 for the re-roof design at Artesia Junior High School. Mr. Conklin made a motion to approve the proposal from Dekker/Perich/Sabatini and Mrs. Crockett seconded the motion. This will come from our HB33 Account. The motion passed unanimously.

B. Construction Update

Mr. Skinner updated the Board on numerous projects in the district. The Grand Heights DD-Pre playground is now complete. The CTE building at Artesia High is on track and doing great.

SUPERINTENDENT'S REPORT

A. Staff and Operation Items: Mrs. Jaramillo announced the following:

1. Retirement Announcements:
 - None for this meeting
2. Leave of Absence Announcements:
 - None for this meeting
3. Resignation Announcements
 - Kristie Regalado, Educational Assistant, Hermosa
 - Bianca Lopez, Bilingual Teacher, Roselawn

- Maisa Reede, Custodian, Yeso
- Laura West, Crossing Guard, Yeso
- Beatriz Godoy, Cafeteria, Artesia Intermediate

4. Employment Announcements:

- Ranae Blackerby, Social Worker, Hermosa
- Kinsey Munoz, D-Level SPED Teacher, Roselawn
- Brenda Martinez, Crossing Guard, Yeso
- Cynthia Caprilozzi, ISS Educational Assistant/Attendance Officer, Artesia High School
- Luis Reyes, Auto Mechanics Teacher, Artesia High School
- Taylor Medrano, Diagnostician, SPED

5. Current Job Postings:

- Bilingual Program Teacher – Roselawn Elementary
- Cafeteria Cook Helper (5 hours) – Artesia Intermediate
- Special Education Teacher – Artesia Junior High
- Art Teacher – Artesia Intermediate School
- Speech Therapist (SLP) – Staffed by the Artesia Public Schools
- Activity Bus Drivers – Artesia Public Schools
- Crossing Guard 1.5 hours/day
- School Bus Drivers – Artesia Public Schools via Kaiser, Inc.
- Volunteer Application
- 2023-2024 Substitute Teachers – Artesia Public Schools
- 2023-2024 Substitute Cafeteria Assistants & Substitute Custodians – APS

B. New Mexico Public Education Department Updates/Legislative Updates

Mrs. Jaramillo provided the Board with an update from the LESC meetings that were held in Carlsbad, NM, October 11-12.

C. Discussion of Procurement Threshold

Mrs. Jaramillo sought approval that APS follow the NM Procurement code for getting Board approval of all purchases greater than \$60,000. Currently the Board must approve any purchase of \$20,000 or more at the monthly Board meetings. Because of rising costs and some emergency situations, she is requesting this change. **M made a motion to approve the change in procedure to require board approval for purchases of \$60,000 or more and M seconded the motion.** The motion passed unanimously.

9. **Public Forum** – None for this meeting

10. **DATES TO REMEMBER**

- November 7, 2023 – General Election
- November 13, 2023 – Next Regularly Scheduled Board Meeting, 6:00 p.m.
- November 20-24, 2023 – No School in Observance of Thanksgiving Break
- November 30 – December 2, 2023 – NMSBA Fall Conference Albuquerque

11. **EXECUTIVE SESSION** – None for this meeting

12. **ADJOURNMENT** — The Regular Board Meeting was adjourned at 7:58 p.m.

Cherie Widmayer, Secretary