



**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION
JULY 10, 2023**

The Board of Education of the Artesia Public School District met in regular session in the Lowell M. Irby Board Room, at 6:00 p.m.

CALL TO ORDER — Mr. Bowman, Board President, called the meeting to order at 6:00 p.m.

ROLL CALL — A Roll Call was taken with the following members present:

JEFF BOWMAN	President
DAVID CONKLIN	Vice President
KRISTY CROCKETT	Member
BEN HARVEY	Member
CHERIE WIDMAYER	Secretary

Staff attending the meeting in person included Thad Phipps-Superintendent, Danny Parker-Assistant Superintendent of Secondary Education, Tammy Davis-Assistant Superintendent of Elementary Education and Federal Programs, Cody Skinner-Assistant Superintendent of Operations, Cari Jowers-Director of Special Education, Mitzi McCaleb, Directory of Health & Wellness, Clint Taylor-Director of Finance, JR Null-Director of Personnel and Mykol Horner-Secretary to the Board. Other staff members that attended in person: Scott Neel, Brian Taylor, Darian Jaramillo, Billy Hays, Kaci Whitmire, Lynn Worley, Amy Johnson, Chanda Crandall.

PLEDGE OF ALLEGIANCE – The pledge to the United States flag and the official salute to the New Mexico flag were led by Ms. Widmayer.

APPROVAL OF AGENDA – Mr. Bowman asked for corrections, deletions, or changes to the agenda. A motion was made by Mr. Conklin and seconded by Ms. Widmayer to approve the agenda. The motion passed unanimously. Mr. Phipps asked to amend the agenda by adding Haley Ellet to the special presentation’s portions of the agenda.

SPECIAL PRESENTATIONS/RECOGNITONS –

The board recognized Bailey Rutherford for receiving a \$1000 scholarship from the New Mexico School Board Association region 6, for outstanding a leadership and academic performance.

The board also recognized Haley Ellet for winning the Tate Branch Teacher Grant for an upgrade in the family consumer science class of \$1000.00. She is utilizing the money to buy small appliances, such as 3 air fryers and 3 instapots.

CONSENT AGENDA ITEMS –

- A. Minutes of the Regular Board Meeting on June 12, 2023, and the Special Board Meeting minutes from July 5, 2023.
- B. Transportation Items – None for this meeting
- C. Auditorium Requests – None for this meeting

Mr. Phipps asked the Board to approve the Consent Agenda Items. Mr. Harvey made the motion to approve the Consent Agenda Items as presented. The motion was seconded by Mr. Conklin and the motion passed unanimously.

DIRECTOR OF FINANCE REPORT

A. Mr. Taylor, concurred by Mr. Phipps, asked the Board to approve the monthly Bills, the Budget Report, the Budget Adjustments, the Fund Balance Report, the Temporary Loans Report, and the Fixed Assets Report as presented. A motion was made by Ms. Widmayer, and it was seconded by Mr. Harvey to approve the monthly Bills, the Budget Report, the Fund Balance Report, the Budget Adjustments, the Temporary Loans Report, and the Fixed Assets Report as presented. The motion passed unanimously.

B. Update on District Audit

Mr. Taylor updated the board regarding the auditor's site visit on June 26th and 27th. The business office provided the auditors with payroll, payables, deposits, and travel queries. The visit was successful.

DIRECTORS OF SPECIAL EDUCATION AND HEALTH & WELLNESS

A. *Seek Approval for the District IDEA-B Grant Application

Mrs. Jowers, concurred by Mr. Phipps, sought approval for the District IDEA-B Grant Application. This grant is to help provide special education and related services to students with disabilities as required by IEP's. Mr. Conklin made a motion to approve the district IDEA-B grant application and Ms. Widmayer seconded the motion. The motion passed unanimously.

B. General Updates

Mrs. McCaleb recognized Mr. Greer and Mrs. Goff, high school principals, for quickly responding to a life safety tip they received over the weekend through the Say Something App. With their quick response there was a welfare check done on this student immediately.

ASST. SUPT. OF ELEMENTARY EDUCATION & FEDERAL PROGRAMS/ASST. SUPT OF SECONDARY EDUCATION REPORT

A. Report on Beginning-of-the-Year Activities for Professional Development

Mr. Parker reported on the professional development plans that will take place the week of August 7th – August 11th. A few of the activities that will take place will be a Bulldog Beginnings Breakfast for all new employees, followed by the new teacher orientation. All staff will complete their Vector training in one day, along with meeting with principals meeting with their schools at their individual sites.

B. Report on the Elementary Summer Science Camps

Ms. Davis reported to the board regarding the two science camps that APS was able to partner with community organizations and businesses to provide. The Inspired by Science Camp supported 150 students with various activities and experiments. Ms. Davis also thanked CVE for providing the bucket truck to help with the egg zip line. The response to the camp was great and both morning and afternoon sessions were full within 2 hours of the application opening. A coding camp will also be offered that will work specifically with students learning coding skills. This camp also filled up quickly once the application was available. Ms. Davis also thanked all the volunteers who were able to help with the science camps.

C. Report on the NM-Measures of Student Success (NM-MSSA) and 11th Grade SAT Scores

Mr. Parker and Ms. Davis reported to the board regarding the NM-MSSA and 11th grade SAT Scores from Spring 2023. The NM-MSSA scores from Artesia Public Schools can be compared with state-wide scores. In most cases, Artesia's percentage in proficiency or advanced is above the state average. The SAT School Day scores reflect the first year that comprehensive data is available due to Covid. AHS scored higher than the state average on the overall total score. In addition, Mr. Parker explained that the testing score reports were delivered to the district earlier than in past years. This is a benefit in helping plan class placements and instructional decisions.

ASSISTANT SUPERINTENDENT OF OPERATIONS

A. *Seek Approval of an Estimate for the District-Wide HVAC Filters

Mr. Skinner, concurred by Mr. Phipps, sought approval of an estimate for \$25,961.48 for the district wide HVAC filters. This is a GSA price in conjunction with the Rio Rancho Public School and will be purchased using ESSER funds. Mr. Conklin made a motion to approve the estimate for the district-wide HVAC filters and Mr. Harvey seconded the motion. The motion passed unanimously.

B. *Seek Approval of a CES Proposal from CDW-G for Managed Print Services

Mr. Skinner, concurred by Mr. Phipps, sought approval of a quote for \$53,100.00 for managed print services for the district printers. This is service that is automated service that only purchases ink cartridges when the printers need them. Ms. Widmayer made a motion to approve quote for managed print services, and Mr. Harvey seconded the motion. This purchase will come from our SB9. The motion passed unanimously.

C. Construction Update

Mr. Skinner updated the Board on various projects in the District. They have started at bulldog bowl on the ramps and the long jump and pole vault pit areas. Hermosa's parents drop off and pick up lane is coming along and looking good. Several of the marquees have been hung at the schools and are being set up. Ground has been broke for the new CTE building at the high school.

SUPERINTENDENT'S REPORT

A. Staff and Operation Items: Mr. Phipps announced the following:

1. Retirement Announcements:

- Thad Phipps, Superintendent of Schools

2. Leave of Absence Announcements:

- None for this meeting

3. Resignation Announcements

- Kamiley Marquez, SPED Ed. Asst @ Grand Heights
- Terri Pattillo, SPED Teacher @ Roselawn
- Jessica Hope, Language Arts Teacher, Artesia Intermediate
- Christopher Garcia, Cafeteria Delivery Driver
- Ross Gabaldon, Maintenance

4. Employment Announcements:

- Christy Morgan, SPED Ed. Asst., Roselawn
- Valentine Diaz, SPED Teacher, Roselawn
- Kinsey Munoz, SPED Ed. Asst., Roselawn
- Angela Colon-Escobar, SPED Teacher, Roselawn
- Sarah Heine, SPED Ed. Asst., Roselawn
- Aaron Harrelson, SPED Ed. Asst., Roselawn
- Ammie Thacker, Language Arts Teacher, Artesia Intermediate
- Mia Martinez, SPED Ed. Asst., Artesia Intermediate
- Eliana Figueroa, SPED Teacher, Artesia Junior High
- Kaccy Garthwaite, SPED Ed. Asst., Artesia High School
- Brittany Archuleta, SPED Ed. Asst., Artesia High School
- Luke Smith, SPED Ed. Asst., District

- Sabrina Roybal, SPED Ed. Asst., District
- Christian Nielsen, Maintenance Department
- Alfonso Ballard, Cafeteria Delivery Driver

Current Job Postings:

- Registrar – Artesia Junior High School
- Auto Mechanics Teacher – Artesia High School
- D-Level Special Education Teacher – GHECC
- English Teacher – Artesia Junior High
- School Social Worker – Hermosa Elementary School
- Elementary Teacher – Roselawn Elementary School
- Special Education Teacher – Yeso Elementary/Yucca Elementary
- Special Education Teacher – Roselawn Elementary
- Speech Therapist (SLP) – Staffed by the Artesia Public Schools
- Activity Bus Drivers – Artesia Public Schools
- Crossing Guard 1.5 hours/day
- School Bus Drivers – Artesia Public Schools via Kaiser, Inc.
- Volunteer Application
- 2023-2024 Substitute Teachers – Artesia Public Schools
- 2023-2024 Substitute Cafeteria Assistants & Substitute Custodians – APS

B. *Discussion and Possible Vote Regarding Superintendent Search

A motion was made by Ms. Widmayer to post the Superintendent job immediately after the board meeting and to accept in-house applications through Saturday, July 15th at noon. Mr. Conklin seconded the motion, the motion passed unanimously.

C. New Mexico Public Education Department Updates/Legislative Updates

Mr. Phipps provided the 2023 LESC Interim meeting schedule to the board. Representatives from APS will be attending the interim meetings. Much of the work done by the LESC during the interim meetings will be reflected in which topics are presented to the legislature at the next regular session regarding education.

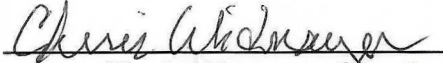
9. Public Forum – None for this meeting

10. DATES TO REMEMBER

- July 19-20, 2023, NMCEL Conference at Embassy Suites, Albuquerque
- August 7, 2023, New Employees “Bulldog Beginnings” Breakfast, 7:00 a.m.
- August 8, 2023, First Day of Professional Development
- August 11, 2023, Beginning-of-Year General Faculty Meeting, 8:00 a.m., Estelle Yates Auditorium
- August 14, 2023, First Day of School
- August 14, 2023, Next Regularly Scheduled Board Meeting, 6:00 p.m.

11. EXECUTIVE SESSION – None for this meeting

12. ADJOURNMENT — The Regular Board Meeting was adjourned at 8:30 p.m.


Cherie Widmayer, Secretary