



**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION
January 16, 2024**

The Board of Education of the Artesia Public School District met in regular session in the Lowell M. Irby Board Room, at 6:00 p.m.

CALL TO ORDER — Mr. Bowman, Board President, called the meeting to order at 6:00 p.m.

ROLL CALL — A Roll Call was taken with the following members present:

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|-----------------|----------------|
| JEFF BOWMAN | President |
| DAVID CONKLIN | Vice President |
| KRISTY CROCKETT | Member |
| BEN HARVEY | Member |
| CHERIE WIDMAYER | Secretary |

Staff attending the meeting in person included Darian Jaramillo-Superintendent, Tammy Davis-Assistant Superintendent of Elementary Education and Federal Programs, Clint Taylor-Director of Finance, and Mykol Horner-Secretary to the Board. Other staff members that attended in person: Scott Simer, Brian Taylor, Halee Goff, Marsha Molina, Mitzi McCaleb, Lynn Worley, Kate DeHoyos, Matt Conn, Scott Neel, Amy Johnson, Sally Fodge, Nathan Ryno, Chanda Crandall, Eric Greer, Kaci Whitmire, JR Null and Cari Jowers.

PLEDGE OF ALLEGIANCE – The pledge to the United States flag and the official salute to the New Mexico flag were led by Mrs. Crockett.

APPROVAL OF AGENDA – Mr. Bowman asked for corrections, deletions, or changes to the agenda. A motion was made by Mr. Conklin and seconded by Mrs. Crockett to approve the agenda as amended. The motion passed unanimously.

APPROVAL OF SCHOOL BOARD ELECTION RESULTS

Mr. Bowman presented the school board with the election results and asked for them to be approved. A motion was made by Mr. Harvey to accept the results, and it was seconded by Mrs. Crockett. The motion passed unanimously.

ELECTION OF BOARD OFFICERS

Mrs. Jaramillo asked for a motion from the board to elect a Board President and Ms. Widmayer made a motion to keep Mr. Bowman as Board president, and Mr. Conklin seconded the motion. The motion passed unanimously.

Mr. Bowman asked for a motion from the board to elect a board Vice President and Mr. Conklin made a motion to elect Mr. Harvey, and Ms. Widmayer seconded the motion. The motion passed unanimously.

Mr. Bowman, president of the board, asked for a nomination for Board Secretary and Mr. Harvey moved that Ms. Widmayer remain as secretary, and Mrs. Crockett seconded the motion. The motion passed unanimously.

SPECIAL PRESENTATIONS/RECOGNITONS

The Board recognized Juli Newton and Jennifer Duff with certificates for recently completing the task of becoming National Board-Certified Teachers.

CONSENT AGENDA ITEMS –

- A. Minutes of the Regular Board Meeting on December 11 & Special Board Meeting December 12, 2023
- B. Transportation Items – None for this meeting
- C. Auditorium Requests – None for this meeting

Mrs. Jaramillo asked the Board to approve the Consent Agenda Items. Mr. Conklin made the motion to approve the Consent Agenda Items with an amendment presented. The motion was seconded by Ms. Widmayer, and the motion passed unanimously.

DIRECTOR OF FINANCE REPORT

- A. Mr. Taylor, concurred by Mrs. Jaramillo, asked the Board to approve the monthly Bills, the Budget Report, the Budget Adjustments, the Fund Balance Report, the Temporary Loans Report, and the Fixed Assets Report as presented. A motion was made by Mr. Harvey, and it was seconded by Ms. Widmayer to approve the monthly Bills, the Budget Report, the Fund Balance Report, the Budget Adjustments, the Temporary Loans Report, and the Fixed Assets Report as presented. The motion passed unanimously.

ASST. SUPT. OF ELEMENTARY EDUCATION & FEDERAL PROGRAMS/ASST. SUPT OF SECONDARY EDUCATION REPORT

A. Report on NM Vista Results

Mrs. Davis reported to the board about the overview on Elementary New Mexico Vista results. This is a public portal to provide information about schools. It is a way to celebrate school successes and a way to recognize schools needing support. An overall score is calculated by earning points for performance in English, Learner progress, attendance, graduation rates and college and career readiness academic proficiency and academic growth.

SUPERINTENDENT'S REPORT

A. Staff and Operation Items: Mrs. Jaramillo announced the following:

- 1. Retirement Announcements:
 - None for this meeting
- 2. Leave of Absence Announcements:
 - None for this meeting
- 3. Resignation Announcements
 - Cody Skinner, Asst. Superintendent of Operations
 - Ragan Lund, SPED Educational Asst., Roselawn
- 4. Employment Announcements:
 - Kitzia Espinoza, DD-Pre Teacher, Grand Heights
 - Noemy Castillo, DD-Pre-Educational Asst., Grand Heights
 - Twila Haisten, SPED Teacher, Artesia Junior High

- Carmen Hernandez, SPED Educational Asst., Roselawn
5. Current Job Postings:
- Assistant Superintendent of Operations
 - D-Level Special Education Assistant – Roselawn Elementary
 - Bilingual Program Teacher – Roselawn Elementary
 - Cafeteria Cook Helper (5 hours) – Artesia Intermediate
 - Art Teacher – Artesia Intermediate School
 - School Bus Drivers – Artesia Public Schools via Kaiser, Inc.
 - 2023-2024 Substitute Teachers – Artesia Public Schools
 - 2023-2024 Substitute Cafeteria Assistants & Substitute Custodians – APS
 - Volunteer Application
 - Crossing Guard 1.5 hours/day
 - Speech Therapist (SLP) – Staffed by the Artesia Public Schools
 - Activity Bus Drivers – Artesia Public Schools
- B. New Mexico Public Education Department Updates/Legislative Updates**
Mrs. Jaramillo updated the board regarding the 30-day session has started. The LESC and LFC are a little apart from each other in their recommendations on the budget. A new bill received from the LESC is a revision of the NM high school graduation requirements.
- C. *Seek Approval of MOA with Board of Eddy County Commissioners**
Mrs. Jaramillo sought approval of a Memorandum of Agreement for School Safety Resources with the Board of County Commissioners of Eddy County. The funds will come from the American Rescue Plan, the Local Assistance and Tribal Consistency Fund in the amount of \$50,000. Mrs. Crockett made a motion to approve a MOA for School Safety Resources, and Mr. Conklin seconded the motion. The motion passed unanimously.
- D. *Seek Approval for Final Change Order and Close Out for Estelle Yates Auditorium Project**
Mrs. Jaramillo sought approval for \$70,730.93 final Change Order and close out for Estelle Yates Auditorium, the funds will come from Local Capital Outlay, 31300. Mr. Harvey made a motion to approve the final Change Order, and Ms. Widmayer seconded the motion. The motion passed unanimously.
- E. *Seek Approval of CES Proposal for Artificial Turf and Installation at Robert Chase Soccer Field**
Mrs. Jaramillo sought approval of a CES proposal for \$843,440.00 from Hellas Construction for artificial turf and installation at the Robert Chase Soccer Field. Ms. Widmayer made a motion to approve a CES proposal for Artificial Turf and Installation at the Robert Chase Soccer Field, and Mrs. Crockett seconded the motion. The motion passed unanimously.
- F. *Seek Approval of a CES Proposal for Furniture for CTE Building 1**
Mrs. Jaramillo sought approval for \$293,833.99 from Atmosphere Commercial Interiors for furniture at CTE Building 1. Mrs. Crockett made a motion to approve a CES proposal for CTE Building 1 furniture, and Mr. Conklin seconded the motion. The motion passed unanimously.
- G. *Seek Approval of a CES Proposal for AHS Roof Repair**
Mrs. Jaramillo sought permission for a CES proposal from 42 Construction in the amount of \$78,932.87 for the science wing roof at Artesia High School. The work will include gutters, downspouts, and parapet wall with drainage toward roof drains. Mr. Conklin made a motion to

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approve a CES proposal for repair of Artesia High Schools roof, and Ms. Widmayer seconded the motion. This will come from our SB9 account. The motion passed unanimously.

H. ***Seek Approval to Seek CES Bids for Reroof and Kitchen Mechanical Upgrades at AJHS**

Mrs. Jaramillo sought approval to seek CES bids for the reroof and kitchen mechanical upgrades at AJHS. Mrs. Crockett made a motion to approve seeking CES bids for reroofing and kitchen mechanical upgrades at Artesia Junior High, and Mr. Conklin seconded the motion. This would come from our HB-33 Account. The motion passed unanimously.

6. **Construction Update**

Mr. Simer updated the Board on a few projects going on in the district. The contractors working on the CTE Building are having supply chain delays in getting some of the electrical switch gear here. This is stopping them from being able to put up sheet rock, flooring, etc. Even with the delays no one will be displaced next year when school starts.

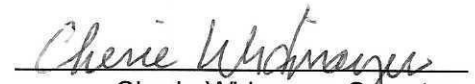
9. **Public Forum** – None for this meeting

10. **DATES TO REMEMBER**

- January 16, 2024 – Open of the 2024, 30-Day Legislative Session
- February 1-3, 2024 – NMSBA Board Institute in Santa Fe
- February 12, 2024 – Next regularly Scheduled Board Meeting 6:00 p.m.

11. **EXECUTIVE SESSION** – None for this meeting

12. **ADJOURNMENT** — The Regular Board Meeting was adjourned at 6:52 p.m.


Cherie Widmayer, Secretary