



**MINUTES OF REGULAR BOARD MEETING
BOARD OF EDUCATION
August 14, 2023**

The Board of Education of the Artesia Public School District met in regular session in the Lowell M. Irby Board Room, at 6:00 p.m.

CALL TO ORDER— Mr. Bowman, Board President, called the meeting to order at 6:00 p.m.

ROLL CALL— A Roll Call was taken with the following members present:

JEFF BOWMAN	President
DAVID CONKLIN	Vice President
KRISTY CROCKETT	Member
BEN HARVEY	Member
CHERIE WIDMAYER	Secretary

Staff attending the meeting in person included Darian Jaramillo-Superintendent, Danny Parker-Assistant Superintendent of Secondary Education, Tammy Davis-Assistant Superintendent of Elementary Education and Federal Programs, Cody Skinner-Assistant Superintendent of Operations, Clint Taylor-Director of Finance, JR Null-Director of Personnel and Mykol Horner-Secretary to the Board. Other staff members that attended in person: Mitzi McCaleb, Cari Jowers, Scott Neel, Brian Taylor, Halee Goff, Billy Hays, Kaci Whitmire, Lynn Worley, Amy Johnson, Chanda Crandall, Kate DeHoyos, Marsha Molina, Nathan Ryno, Ginger Neilsen, Jeremy Maupin, Thad Phipps, Jennifer Humble, Sally Fodge, Eric Greer, Leslie Catano, Cooper Henderson, Paul Kirkwood, Brenda Kirkwood, and Kayla Bickel.

PLEDGE OF ALLEGIANCE – The pledge to the United States flag and the official salute to the New Mexico flag were led by Ms. Widmayer.

APPROVAL OF AGENDA – Mr. Bowman asked for corrections, deletions, or changes to the agenda. A motion was made by Mr. Conklin and seconded by Mrs. Crockett to approve the agenda. The motion passed unanimously. Mrs. Jaramillo asked to amend the agenda by adding Haley Ellet to the special presentation’s portions of the agenda.

SPECIAL PRESENTATIONS/RECOGNITONS –

The board heard from Student Council members Gage Jimenez, Elizabeth De La Riva, Kace Horner and Shyan Bethke about the first day of school activities. Gage told them about the Senior Sunrise activity and the parking lot competition along with the tradition’s assembly details.

The board recognized three honorees from our coaching staff. Paul Kirkwood was recognized as the New Mexico High School Coaching Association Assistant Coach of the Year. Jeremy Maupin was recognized for being named Coach of the Year, and Athletic Director of the Year honors went to Coach Cooper Henderson.

CONSENT AGENDA ITEMS –

- A. Minutes of the Special Board Meeting on July 5, 2023, Regular Board Meeting minutes from July 10, 2023, and Special Board Meeting minutes from July 17th & 18th.
- B. Transportation Items – None for this meeting
- C. Auditorium Requests – None for this meeting

Mrs. Jaramillo asked the Board to approve the Consent Agenda Items as revised. Mr. Harvey requested that the July 18th minutes reflect the correct date instead of the incorrect date. Ms. Widmayer made the motion to approve the Consent Agenda Items as revised. The motion was seconded by Mrs. Crockett and the motion passed unanimously.

DIRECTOR OF FINANCE REPORT

- A. Mr. Taylor, concurred by Mrs. Jaramillo, asked the Board to approve the monthly Bills, the Budget Report, the Budget Adjustments, the Fund Balance Report, the Temporary Loans Report, and the Fixed Assets Report as presented. A motion was made by Mr. Conklin, and it was seconded by Mrs. Crockett to approve the monthly Bills, the Budget Report, the Fund Balance Report, the Budget Adjustments, the Temporary Loans Report, and the Fixed Assets Report as presented. The motion passed unanimously.

ASST. SUPT. OF ELEMENTARY EDUCATION & FEDERAL PROGRAMS/ASST. SUPT OF SECONDARY EDUCATION REPORT

- A. Report On Recent PD and Training Including Secretary and Substitute Meetings and the Week of PD for Teachers
Mr. Parker reported to the board how busy the District had been the past two weeks, with PLC's, Vector training, CPI training and EMS-Stop The Bleed training that the District team had led. All staff were also involved in building-level professional development. Mr. Parker also spoke about the guest speaker Thomas Blackwell, and how well he was received and the phenomenal job he did.
- B. Report on Elementary "Meet the Teacher" Night
Ms. Davis reported to the board about the "Meet the Teacher" night. 76% of families attended the elementary schools with one school reporting 82% of their families show up. The kids were able to meet their teachers and take school supplies in and around their desks so they would not have to do this on the first day of school. It was a real success.
- C. ***Seek Approval of MOU Between Artesia Public Schools and Little Castle Learning and Development Center**
Mrs. Davis, concurred by Mrs. Jaramillo, sought approval of a Memorandum of Understanding (MOU) between APS and Little Castle Learning and Development Center. The MOU allows District staff to provide services at Little Castle that were previously administered at Grand Heights. Ms. Widmayer made a motion to approve the MOU and Mr. Conklin seconded the motion. Motion passed unanimously.
- D. ***Seek Approval of MOU Between Artesia Public Schools and HeadStart**
Mrs. Davis, concurred by Mrs. Jaramillo, sought approval of a Memorandum of Understanding (MOU) between APS and HeadStart that is a continuation of the MOU that has been in place for many years. Mr. Conklin made a motion to approve the MOU and Mrs. Crockett seconded the motion. Motion passed unanimously.
- E. ***Seek Approval to Purchase an Ohm's Law and DC Circuits Trainer Classroom Package for Automotive Classes in CTE Program**
Mr. Parker, concurred by Mrs. Jaramillo, sought approval to purchase an Ohm's Law and DC Circuit Trainer classroom package for the automotive classes and other programs that will be in our CTE Program. Mr. Conklin made a motion to approve the purchase of an Ohm's Law and DC Circuits Trainer Classroom package and Ms. Widmayer seconded the motion. Motion passed unanimously.

- F. Report on the NM Ped Assessment Calendar
Mr. Parker reported to the Board about the NM Ped Assessment Calendar.

ASSISTANT SUPERINTENDENT OF OPERATIONS

A. *Seek Approval to Bid for a Truck for the IT Department.

Mr. Skinner, concurred by Mrs. Jaramillo, sought approval to seek bids for a pickup for the IT Department. The IT team are currently working from an Expedition which is not conducive to haul ladders and tools. Ms. Widmayer made a motion to approve seeking bids for a truck for the IT Department and Mr. Conklin seconded the motion. The motion passed unanimously.

B. *Seek Approval to Distribute an RFP for Internet Services

Mr. Skinner, concurred by Mrs. Jaramillo, sought approval to distribute a Request for Proposals (RFP) for Internet Services for the school District. Mr. Conklin made a motion to approve the distribution of the RFP, and Mrs. Crockett seconded the motion. This purchase will come from our SB9 funds. The motion passed unanimously.

C. *Seek Approval of a Change Order for Repairs to the Rock Wall at Morris Field

Mr. Skinner, concurred by Mrs. Jaramillo, sought approval for a Change Order to make repairs to the rock wall at Morris Field at the cost of \$255,740.84. Mr. Conklin made a motion to approve the Change Order and Ms. Widmayer seconded the motion. This purchase will come from our SB9 funds. The motion passed unanimously.

D. *Seek Approval of a CES Proposal from Desert West Enterprises to Repair and Restripe the North End of Bulldog Parking Lot

Mr. Skinner, concurred by Mrs. Jaramillo, sought approval to accept a proposal for \$22,362.64 from Desert West Enterprises to restripe and repair the North End of the Bulldog Bowl Parking Lot. Mr. Conklin made a motion to approve the proposal from Desert West Enterprises and Mrs. Crockett seconded the motion. The motion passed unanimously.

E. Construction Update

Mr. Skinner updated the Board on various completed projects in the District. He mentioned the recently finished track at Bulldog Bowl, the completed restriping of several parking lots, installation of carpet and tile in many schools, the installation of PA systems in all the gyms. The wrestling facility's roof is no longer leaking.

SUPERINTENDENT'S REPORT

A. Staff and Operation Items: Mrs. Jaramillo announced the following:

1. Retirement Announcements:

- None for this meeting

2. Leave of Absence Announcements:

- None for this meeting

3. Resignation Announcements

- Nohemy Quiroz, Ed. Asst., Grand Heights
- Shelby Bustamante, Library Ed. Asst., Central
- Ashley Grantham, Teacher, Hermosa
- Sidney Ryan, SPED Ed. Asst., Roselawn
- Patricia Carnes, Teacher, Yucca
- Joslyn Rodriguez, Art Teacher, Artesia Intermediate

- Alissa Caldera, Registrar, AJHS

4. Employment Announcements:

- Kali Martinez, SPED Ed. Asst., Grand Heights
- Teighan Sanchez, Teacher, Grand Heights
- Kyla Fierro, DD Pre-School Ed. Asst., Grand Heights
- Yvonne Granados, Library Ed. Asst., Central
- Anna Saldana, SPED Teacher, Roselawn
- Clarissa Cabezuela, Teacher, Roselawn
- Kristen Gabaldon, SPED Ed. Asst., Roselawn
- Ragan Lund, SPED Ed. Asst., Roselawn
- Roxana Corza, Cafeteria, Yeso
- Kaitlynn Wyatt, Crossing Guard, Yeso
- Nathan Ryno, SPED Teacher, Yeso/Yucca
- Laura Wagner, Registrar, AJHS
- Mireya Elizondo, Cafeteria, Yucca
- Beatriz Godoy, Cafeteria, Artesia Intermediate
- Isela Rodriguez, Cafeteria, Artesia Junior High
- Deborah Doss, Family Consumer Science Teacher, Artesia Junior High
- Norma Lizeth Munoz, Cafeteria, Artesia High School
- Rhea Lynn Kaufman, Second Asst. Principal, Artesia High School
- Haley Ellett, Head FFA Adviser, Artesia High School

Current Job Postings:

- Educational Assistant – Hermosa Elementary
- Art Teacher – Artesia Intermediate School
- Auto Mechanics Teacher – Artesia High School
- English Teacher – Artesia Junior High School
- English Teacher – Artesia Junior High
- Elementary Teacher – Hermosa Elementary School
- Speech Therapist (SLP) – Staffed by the Artesia Public Schools
- Activity Bus Drivers – Artesia Public Schools
- Crossing Guard 1.5 hours/day
- School Bus Drivers – Artesia Public Schools via Kaiser, Inc.
- Volunteer Application
- 2023-2024 Substitute Teachers – Artesia Public Schools
- 2023-2024 Substitute Cafeteria Assistants & Substitute Custodians – APS

B. New Mexico Public Education Department Updates/Legislative Updates

Mrs. Jaramillo informed the board that there is going to be a 30-day session starting in January.

She also reported that the Legislative Education Study Committee's work plan is in their binders. It contains information about teacher and principal recruitments and training.

9. Public Forum – None for this meeting

10. DATES TO REMEMBER

- August 29, 2023 – Candidates for Board Seats Declare Candidacy -9:00am to 5:00pm
*Districts 3 (Ms. Widmayer) and 5 (Mr. Bowman)
- September 4, 2023 – No School in Observance of Labor Day

August 14, 2023

- September 11, 2023 - Next Regularly Scheduled Board Meeting, 6:00 p.m.
- September 25, 2023 – NMSBA Region VI Meeting in Lovington, NM

11. **EXECUTIVE SESSION** – Ms. Widmayer made a motion for the Board to meet in Executive Session regarding litigation. Mr. Conklin seconded the motion. The motion passed unanimously.

12. **ADJOURNMENT** — The Regular Board Meeting was adjourned at 7:53 p.m.


Cherie Widmayer, Secretary